



Start by providing key details about your organisation - some applications may require this information in depth. The more data you can gather the stronger your application will be.

List it all below for future use with every application you make.

- Name and Address of your Organisation
- Type of Organisation
- Website
- Banking Details
- Insurances
- Recent Accounts

1. Name the project

2. Assign a main contact for the application

Who will take lead responsibility, plus a 'second in command'



Starting Your Application

3. Clearly outline the project you're seeking funding for, including timescales you're aiming to achieve

ie. sensory garden, including play equipment & safety surfacing.

To be completed for next term (3 months)

A large green rectangular area containing horizontal white lines, serving as a writing space for the application details.



Starting Your Application

7. Provide a cost breakdown (inc products / activity details)

PRODUCT	PRICE	AMOUNT REQUESTED
EXAMPLE JCI02 Jungle Climber Midi	£8,495	

8. State where your cost estimates come from

Creative Play, name of suppliers, etc.

REMEMBER!
Before submitting the form double-check it is complete and all required documents are included